

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, June 12, 2023 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, June 12, 2023 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch asked Evan Lynch to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Lisa Robinson
Erica Malone
Eric Wayne
Dianna Wayne
Tracy Semler
Brian Grigsby
Brad Bennett
Amy Knisley
Megan Streitenberger
Brady Streitenberger
Mykalley Carter
Greg Phipps
Chris Hoppes

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

None

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the May 15, 2023 regular meeting and the minutes of the June 6, 2023 special meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2023-42

Mr. Chrisman moved to accept the approval of the minutes.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Lynch declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Recognition of Retirees** – Kim Bonnell, an intervention specialist at Washington High School with 35 years of service; Rosemary Howell, an intervention specialist at Belle Aire Intermediate School with 36 years of service; Eric Wayne, Washington Middle School principal with 35 years of service.
- **Student Presentation on Fellowship of Christian Athletes**
- **Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Agreement with Jennifer Miller, effective July 31, 2023

B. Changes of Status:

1. Braden (Brady) Streitenberger from Washington Middle School Principal to Washington High School Principal, effective August 1, 2023
2. Scott Landrum from Washington Middle School Assistant Principal to Washington High School Assistant Principal, effective August 1, 2023

C. Resignations:

1. John Hughes – Middle school science/social studies teacher, effective August 2, 2023
2. Cori Shaw – High school English/language arts teacher, effective August 2, 2023
3. Tim Sies – Assistant superintendent, effective July 31, 2023
4. Trent Williamson – Middle school social studies teacher, effective August 2, 2023
5. Alan Grigsby – Casual II for 22/23 and casual for 23/24

D. Employment:

1. Travis O'Connor – Alternative school teacher for 23/24 school year
2. Troi Penwell – Alternative school teacher for 23/24 school year (pending background checks)
3. Katie Kasberg – Art teacher at Washington Middle School for 23/24 school year (pending background checks)
4. Jennifer Miller – Intervention specialist for 23/24 school year

5. Meghan Griffith – Assistant principal at Washington Middle School, effective August 1, 2023, 1-year contract (pending licensure)

Supplemental Contracts

6. Rebecca Palmer – Summer school aide, as needed paid at contractual hourly rate
7. Kendra Ely – Tutor, effective June 6, 2023 for 22/23 and 23/24 school years
8. Rachel Brobeck – Tutor, effective June 6, 2023 for 22/23 and 23/24 school years
9. Jodi Adams – Tutor
10. Cheri Bailey - Tutor
11. Mykalley Carter – Tutor
12. Wanda Carter - Tutor
13. Tessa Distel – Tutor
14. Beth Gerber – Tutor
15. Ginger Hixson – Tutor
16. Krystal Matthews - Tutor
17. Rebecca Matthews – Tutor
18. Diane Matticks - Tutor
19. Kyle Maust – Tutor
20. Tracy Parks – Tutor
21. Katherine (Kitten) Richards – Tutor
22. Stephenie Starkey – Tutor
23. Leandra Thompson - Tutor
24. Natalie Waddle - Tutor
25. Kim Wyant – Tutor
26. Diane Matticks – ELL tutor
27. Courtney Dye – TBT leader, Cherry Hill
28. Erica Halliday – TBT leader, Cherry Hill
29. Bridgette Hood – TBT leader, Cherry Hill
30. Stacey Jenkins – TBT leader, Cherry Hill
31. Lee Anne Picklesimer – TBT leader, Cherry Hill
32. Jenny Woods – TBT leader, Cherry Hill
33. Darrian Anders – TBT leader, Belle Aire
34. Dawn Anderson - TBT leader, Belle Aire
35. Valaria Campbell - TBT leader, Belle Aire
36. Micki Cline – TBT leader, Belle Aire
37. Alicia Denen – TBT leader, Belle Aire
38. Denise Johnson – TBT leader, Belle Aire
39. Christina Miller – TBT leader, Belle Aire
40. Jessica Haines – Team leader, Cherry Hill Sp Ed
41. Kendra Ely – Team leader, Belle Aire Sp Ed
42. Morgan McCluskey – Team leader, WMS, Sp Ed
43. Rennea Burley – Team leader, WHS, Sp Ed
44. Anne Walker – District MAP enrollment coordinator, K-5
45. Tracy Parks – District MAP enrollment coordinator, 6-8 (1/2 contract)
46. Tessa Distel – District MAP enrollment coordinator 9-12 (1/2 contract)

- 47. Janet Bick - Volunteer
- 48. Kevin Evans - \$1,000.00 stipend for summer theater paid from Title IV
- 49. David Penwell - \$125.00 stipend for accompanist for HS concert, senior assembly and graduation

Substitute Teachers

- 50. Barbara Beam
- 51. Audrey Bennett
- 52. Janet Bihl
- 53. Mark Brobeck
- 54. Molly Copas
- 55. Lisa Creditt
- 56. Delite Dodds
- 57. Kate Downing
- 58. Katherine Dunn
- 59. Trent Dye
- 60. Susan Ellis
- 61. Jessica Fryer
- 62. Rick Garrison
- 63. Krista Hott
- 64. Lori Johnson
- 65. Joy Jordan
- 66. Katherine "Katy" Joseph
- 67. Paulette Justice
- 68. Diane Matticks
- 69. Brian McCord
- 70. Debra Melvin
- 71. Debbra Minyo
- 72. Mark Peters
- 73. Julie Pierce
- 74. Katie Purdin
- 75. Janine Ramirez
- 76. Glenna Rowe
- 77. Carli Schatmeyer
- 78. Gage Summers
- 79. Ethel "Jean" Tedrick
- 80. Shane Walterhouse
- 81. RaChelle Wolfe
- 82. Randolph Yankowski
- 83. Tina Roe
- 84. Pamela Robinson
- 85. Lindsay Wilson (Bloom)

Motion 2023-43

Mr. Upthegrove moved to accept the Superintendent's report A-D 85.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea
(5 yeas)

President Lynch declared the motion carried.

86. Megan Camp

Motion 2023-44

Mr. Chrisman moved to accept the Superintendent's report D 86.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, abstain; Mr. Chrisman, yea
(4 yeas)
(1 abstention)

President Lynch declared the motion carried.

E. Extended Service for 2023-2024:

1. Amy Brown – Deeper Learning Coordinator – 25 days, effective July 1, 2023
2. Heidi Robertson – Literacy Coach – 25 days, effective July 1, 2023

The Superintendent recommended the approval of the following instructional items:

- F. Foreign Exchange Student:** An application for approval has been received for Pascal Wiesel of Germany as a foreign exchange student in grade 11 at Washington High School for the 2023-2024 school year. The host family is Manuela and Scott Dallmayer, 225 N. Hinde St., Washington Court House. The request is from Education First High School Exchange Year.
- G. Resolution to Seek a Waiver for Career-Technical Education:** Recommendation to adopt the resolution for 7/8 grade career tech education waiver for the 2023-2024 school year as attached.
- H. Memorandum of Understanding by and between the Ohio Department of Education, State Support Team, and Washington Court House City School District** to guide the districts' participation in Ohio's Systemic Improvement Plan – Each Child on Track's Cohort Two effective now until June 30, 2026. See attachment.
- I. Student Instructional Supply Fees Waived:** Effective for the 2023-2024 school year, the following list of instructional fees for all students was recommended to be waived: course fees, textbook fees, unified art fees, and classroom supply fees. This waiver by the Board of Education does **not** include the following list: use of district owned chromebooks, lost/damaged chromebooks and/or accessories, extracurricular and co-curricular student activity fees, athletic fees, field trips, lost/damaged textbooks, failed CCP courses, meals, and all past due amounts from previous school years.

J. Written Summary of Reported Incidents of Bullying for Second Semester of 2022-2023 as attached.

The Superintendent recommended the following service items:

- K. Service Agreement with Fayette County Health Department:** This agreement is to provide public health nursing services from July 1, 2023 to June 30, 2024. See attachment.
- L. Contract to Equally Share the Cost of a Parent Mentor with Miami Trace Local School District for the 2023-2024 School Year** after any 2023-2024 parent mentor state grant funds have been exhausted.
- M. Student Accident Insurance:** The plan offered by K & K Insurance Group to students for the 2023-2024 school year is as an attachment.
- N. Contract with Maxim Healthcare Services for 2023/2024:** See attachment.

The Superintendent recommended the approval of the following operational items:

- O. Health Insurance Premium:** Approval of the South Central Ohio Insurance Consortium FY2023-2024 health insurance premium increase of 12%.
- P. Substitute Teacher Compensation:** Rate of pay for a substitute teacher at \$150.00 per day, effective August 1, 2023 for the 2023- 2024 school year.
- Q. Cell Phone Reimbursement Schedule for 23/24:** Level 1 \$63.00, Level 2 \$40.50, Level 3 \$27.00 and Level 4 \$22.50 Reimbursements will be made in 6 month increments in December and June and pro-rated as applicable. See attachment.
- R. Insurance Coverage:** For the period July 1, 2023 to June 30, 2024,
 - 1. Property, fleet and liability with Ohio School Plan for \$97,315.00
 - 2. Excess crime with Traveler's Insurance for \$3,640.00
 - 3. Cyber liability
- S. Rental and Facility Use Requests:**
 - 1. Greg Wall, Ron Zimmerman and Brandon Armstrong, representing Tri-County Cats Baseball Team, (17 and under) requested use of the baseball facilities from June 1 through July 31, 2023. They understand the priority is with the high school program and agree that all scheduling details will take place in full cooperation with those coaches, district administrators and athletic department. A current liability policy has been received.
 - 2. Krystal Matthews requested the rental of the cafeteria at Washington Middle School for a family event on Saturday, June 24, 2023. The rental fee of \$150.00 has been paid.
 - 3. Kevin Evans, representing Family Martial Arts requested the rental of the gym and cafeteria at Washington Middle School for a karate tournament on Saturday, July 29, 2023. The rental fee of \$350.00 has been paid and a current liability policy has been received.
 - 4. Jon Creamer and Amy Knisley, on behalf of Heart to Heart Christian Church requested the use of Mrs. Knisley's classroom at Washington Middle School on Sundays from 9AM – 12 PM for church services. This request begins July 2, 2023 through December 31, 2023 at \$25.00 per week. The amount is \$675.00 and a current liability policy has been received.

5. Brian Grigsby, the Scioto Valley FCA Area Director, along with the Washington High School Chapter of FCA (Fellowship of Christian Athletes) requested the use of the Washington High School gym and band practice field to host a regional Fields of Faith event on Wednesday, October 11, 2023. This event will be free for HS and MS students from Fayette County and the surrounding counties. FCA will be responsible for all aspects of the event including clean-up. As part of this event, they are offering to have Caleb Freeman, a national speaker, to present a positive and uplifting secular message to the students of Washington HS during the day on October 11, 2023. This assembly will be paid for through FCA. A current liability policy has been requested.

The Superintendent recommended the approval of the following athletic items:

T. Athletic Supplemental Contract Employment:

1. Eric Downey –Assistant football coach
2. Steve Osborne – Middle school assistant football coach, ½ contract
3. Adam Phillips – Middle school assistant football coach, ½ contract
4. Lane Lightle – Volunteer football coach
5. Taylor Tackett – Middle school girls soccer coach
6. Kassidy Hines – Volunteer girls soccer coach
7. Olivia Clay – High school assistant volleyball coach
8. Taylor Harrington – 7th grade volleyball coach
9. Haley Maxie – 8th grade volleyball coach
10. Amya Haithcock – Volunteer volleyball coach
11. Haven McGraw – Volunteer volleyball coach
12. Zach DeAtley – Volunteer volleyball coach
13. Angie Haithcock – Volunteer volleyball coach
14. Megan Anderson – Volunteer volleyball coach
15. John Denen – Head varsity girls basketball coach, pending background checks and all required ODE certificates

Motion 2023-45

Mr. Chrisman moved to accept the Superintendent's report E-T.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea (5 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended approval of the financial reports for May 2023.
- B. The Treasurer recommended acceptance of the following donations:
 1. \$5.00 – Board Member Support

2. \$50.00 – Richard and Mary Glass – Symphonic Choir – charity singing at First Presbyterian Church
3. \$130.00 – Miscellaneous – DECA
4. \$169.00 – Senior Hi-Y – Homeless for a Day donations
5. \$250.00 – Parent Fundraiser – Blue Lion Baseball
6. \$500.00 – Stephanie Moore – Chad Moore Memorial Scholarship
7. \$500.00 – Fraternal Order of Eagles Fayette Aerie No. 423 – Blue Lion Baseball
8. \$500.00 – Diane Kapolka – Blue Lion Baseball
9. \$1,000.00 – Evans Family – Scholarship
10. \$2,500.00 – Ohio State Eagles – Scholarship
11. \$5,000.00 – William S. Halliday Memorial Scholarship

C. The Treasurer recommended acceptance of the following funds:

1. \$2,558.79 – Auditor of State – ARP Homeless
2. \$2,619.31 – Auditor of State – Each Child Reads
3. \$3,538.50 – Auditor of State – Improving Teacher Quality
4. \$5,487.63 – Auditor of State – Title IV Part A Student Support & Academic Enrichment Programs
5. \$9,625.12 – Auditor of State – ARP IDEA
6. \$17,464.57 – Auditor of State – Elementary and Secondary School Emergency Relief Fund
7. \$21,459.03 – Auditor of State – Comprehensive Literacy State Development
8. \$44,452.46 – Auditor of State – Title V-B Rural and Low Income
9. \$53,238.41 – Auditor of State – IDEA part B Grants
10. \$65,776.32 – Auditor of State – Title I- Disadvantaged Children
11. \$103,079.70 – Auditor of State - Elementary and Secondary School Emergency Relief Fund
12. \$350,000.00 – Auditor of State – School Safety Grant

- D.** At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of \$4,550.00 to Elite Fundraising for fundraising discount cards for the softball camp fund.
- E.** The Treasurer recommended approval to write off \$3,083.75 in uncollectible debt (students' withdrawn or past graduates FY2023 and prior) for accounts of less than \$100 each, and to transfer \$698.40 of that from the general fund to the food service fund.
- F.** The Treasurer recommended the approval of temporary appropriations for FY24 as attached.

Motion 2023-46

Mr. Upthegrove moved to accept the Treasurer's report A-F.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea

(5 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

A. Facility Updates

NEW BUSINESS (Agenda Item 11)

A Special Board Meeting will be held on Monday, June 26th at 7:00 AM.

EXECUTIVE SESSION (Agenda Item 12)

Motion 2023-47

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Lynch declared the motion carried.

The Board entered into Executive Session at 7:51 PM

Reentered Regular Session at 10:08 PM

ADJOURNMENT (Agenda Item 14)

Motion 2023-48

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea

(5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 10:08 PM

ATTEST
President



Treasurer

